



## **SASIG Conference Call July 8, 2010**

### **Participants:**

Adams, Crystal, SRS  
Ard, Tina, Y-12  
Balanon, Wendy, LLNL  
Cook, Rhonda, SRS  
Dahlberg, Natalie, NV  
Dugar, Jeff, SPRO  
Franklin, Yvette, ORISE  
Gallion, Mary, HS-71  
Hamby, Stephanie, ORISE  
Hockett, Susan, KCP  
Holbrook, Christina, Boeing  
Holloway, Kim, Y-12  
Holmer, Debarah, HS-71  
Inskeep, Kristine, INL  
Jenks, Joyce, DOE ID  
Jowers, Don, SRS

Kler, Kirsten, BPA  
Krause, Barry, ORO  
Laymance, Crystal, Y-12  
Loftis, Marsha, ORISE  
Madary, Lori, SPR  
Mathews, Debbie, NTC  
Moore, Anthony, RL  
Nunn, Danny, ORO  
Oelrich, Kent, LLNL  
Reams, Virginia, DOE/LSO  
Singleton, Kyle, Pantex  
Smith, Rick, SRS  
Spargur, Jill, RL  
Terry, Donald, NGC  
Williams, Barbara, SNL  
Womble, Sandy, ORISE

### **Opening**

#### **Welcome**

Sandy welcomed the group to the call and advised that both Layne and Lauri were unable to participate. She asked for feedback on the new method used this month of sending the call agenda via the Outlook calendar. Several responded and the method was well received. We will continue to distribute the agenda utilizing Outlook calendar. Sandy told the callers, if anyone had problems receiving and accepting these calendar items, let her know and she will send it out via e-mail to those individuals. There were no new announcements to discuss.

### **DOE HQ Report**

Mary Gallion, DOE Advisor, mentioned the implementing regulation for the new Executive Order 13526 has now been published as a final rule, and was effective the 29<sup>th</sup> of June. She has not seen a new version of the Standard Form (SF) 312 but recommends a pen and ink change on the current SF 312 by marking through the 12958 and adding the 13526 on the form. The implementation

requirements for E.O. 13526, published as 32 CFR 2001, are available on ISOO's Web site at <http://www.archives.gov/isoo/policy-documents/isoo-implementing-directive.pdf>.

Mary also discussed phishing e-mails that have been received at Headquarters. The e-mails claim to be from old DOE addresses such as support@oa.doe.gov. This domain is no longer valid. The easy way to determine if a link is legitimate is to place your mouse cursor over the link without clicking. This will bring up a box with the actual link in it. The link in the box should match the written link. For example, in the support@oa.doe.gov e-mail message, the written link is "edit.oa.doe.gov" (partial link), while the mouse over the box displays the link as "hznihao.com." As you can see, the actual link does not match the purported link. The actual links are hacker sites that are used to download software to your PC with the intent of stealing information, stealing money, deleting or changing information, or making your computer unusable.

## **SASIG Web site Information**

Sandy indicated the Web site is still in the process of being updated with the 2010 photos and meeting information but should be completed the week of July 12<sup>th</sup>. She continues to work on revising the SASIG Web site access so only registered and approved individuals will be granted access. If an individual's need for access to the Web site is not easily determined from the facility affiliation, e-mail address, etc., the request will be referred to the Steering Committee for resolution. Following this change to the Web site, the general public will only have access to the first (front/main) page of the Web site.

## **2011 Workshop and Meetings**

Sandy is still working with several hotels in New Orleans and will be contacting Jeff and Lori at SPRO to assist with site visits for the hotels that meet the SASIG requirements. Sandy discussed the proposed changes for the 2011 Agenda: Early registration would be on Monday afternoon with the Icebreaker Monday evening. The Security Awareness Coordinator training would be on Tuesday morning and the Safeguards and Security Awareness Policy Panel meeting would be on Tuesday afternoon. The workshop will be on Wednesday and Thursday with the Steering Committee meeting on Friday morning. Debbie Mathews indicated the change in schedule would work well with the Security Awareness Coordinator training and the training will not be the same as the 2010

session. It will be an official training event and participants will register through the NTC Web site and receive a certificate of completion.

SPRO will assist with providing information and suggestions regarding the Icebreaker after a decision is made about the hotel.

### **Next Conference Call**

The SASIG Steering Committee Call will be on August 12, at 1:00 p.m. (ET). The call number is 301-903-6351.

### **Contact information for Layne and Lauri:**

Layne Marino, 702-295-2979, [marino@nv.doe.gov](mailto:marino@nv.doe.gov).

Lauri Minton, 806-477-3556, [lminton@pantex.com](mailto:lminton@pantex.com).